

Meeting Minutes
InJAC Indiana Joint Asthma Coalition
June 8, 2006

Attending:

Children & Youth

Donna Stephen, Wendy Michalski, Marc Lame, Sarah Ketterer, Greta Darlage, Kristin Hobson

Data & Surveillance

Elizabeth Hamilton-Byrd, Hesam Lahsee, Jane Miller, Marc Rosenman

Environmental Quality

Pat Daniel, Janet McCabe, Ingrid Ritchie, Dona Bergman (Conference Call)

Health Care Providers Committee:

Judith Ganser, Fred Leickly, Andrea Burger, Katie Holeman-Shipp, Dan Stephens

Public Education

Kristin Hobson, Annmarie Thomas, Deb Wezensky, Elizabeth Hamilton-Byrd, Erin Slavin, Robin Costley, Joe Marchant, Fayette Bright (Conference Call), Rose Kinney (Conference Call)

Undecided and Consulting

No presence

Other Guests

- Nancy Turner, American Lung Association of Indiana
- Cheryl Bundy, Care Source
- Beth Engerman, ISDH Partner Relations
- Brett Aschliman, American Lung Association of Indiana (Conference Call)
- Jane Blessing, Partnership for a Healthier Johnson County (Conference Call)

Welcome

- Dr. Leickly- Introductions and approval of March 2006 meeting minutes
- Judith Ganser-ISDH Update -Marcie Memmer had her baby boy and should be back to work end of June. The continuation application for the State Asthma Program was submitted to CDC. In addition to funding state program staff, the Fiscal Year '07 application includes funding for contracting with Sara Knies to help with environmental issues, Kathy Such from Indiana ALA for administrative assistance with InJAC, Indiana University Continuing Medical Education division for professional education, funding for the Behavioral Risk Factor Surveillance System asthma information and funding for a small media campaign.
- Kristin Hobson informed the group that the ISDH Asthma program will contribute asthma education protocols to the community health worker initiative launched by Beth Johnson and IDSH's Maternal & Child Health Services. If you have any resources to contribute to the community health worker initiative please contact Kristin at khobson@isdh.in.gov.

Presentation- The American Lung Association of Indiana Lung Health Network by Nancy Turner, President & CEO of The American Lung Association

“There’s a lot going on at the ALA of Indiana lately, we have restructured our Board, Changed our by-laws and operating structure, and have returned to our mission of improving lung health through research, advocacy and education.”

Update of the 5 state merger process (with Ohio, Kentucky, Michigan, Tennessee): The goal is to improve efficiencies and expand our reach. Nancy is working with the other state ALA offices, as well as Indiana State and local governments to convince everyone that the headquarters of these merged entities should be in Indiana.

The operating model for the Lung Association is also changing to focus more on coalition building throughout the state. One of the organization’s greatest strengths is the many scientifically based programs and resources. Through community coalitions the association hopes to make these resources available to those affected by lung disease.

Sampling of ALA Resources:

- **ALA Helpline**-1-800-LUNG USA (option 2). Staffed by medical professionals (nurses and RT’s) and is a resource for patients, school nurses, health professionals, etc. Topics for the Helpline Staff include Asthma, COPD, latest lung cancer treatments, TB, Pneumonia vaccine, newest asthma medications, mold clean-up, air cleaning devices, radon testing and more.
- **Lotsa Helping Hands**- The American Lung Association has partnered with Lotsa Helping Hands to extend online resources available to patients and caregivers from lungusa.org. Through the Lung Association’s Lotsa Helping Hands Web Site, visitors may create their own ‘mini care giving site’ to help friends and family suffering from lung disease to manage tasks and coordinate support. It’s an easy to use private group calendar specifically designed for organizing helpers where everyone can pitch in with meals, rides and other tasks necessary for life to run smoothly during a crisis. Visit the website at <http://lung.lotsahelpinghands.com/>
- **Lung Centers**- The American Lung Association of Indiana has Lung Education Centers located throughout the state. Lung education centers are designed to support the physician's care plan with prescribed patient education, thereby enhancing patients' ability to manage their disease. The goal is to improve patients' clinical and economic outcomes, thus reducing health care costs. Visit our website at www.lungin.org and click on the Education & Research tab, and then click on Lung Education Centers.
- **Other programs include:** Open Airways, Asthma Friendly Schools, Health House, Lungs in Motion, Freedom from Smoking, the list goes on....

You may contact Nancy at nturner@lungin.org

Asthma Updates from Around the State

1. **Brett Aschliman**, Health Promotions Manager of the American Lung Association of Indiana recently assisted in the formation of the Allen County Asthma Coalition- Interested individuals began meeting in October 2005 to begin the formation of an asthma coalition. It was decided in early 2006 that hosting a WAD event would be our initial step into the community. The Inaugural World Asthma Day Celebration in Fort Wayne took place on May 6th. It was seen as a success by coalition members. We are now in the process of developing leadership rules and by-laws for the coalition. We look for that to all be in place in the fall of 2006. We are also continually looking for other members in the community. You may contact Brett at baschliman@lungin.org
2. **Jane Blessing**, Partnership for a Healthier Johnson County
3 hospitals are currently participating (Johnson Memorial, Community & St. Francis) as well as Johnson County Health Department. They have 14 committees and 22 items. With the help of American Health Network, they have identified best practices and sent this information to schools and teachers. They have put nebulizers in all schools, and have RT's working in the school programs which helps promote their hospital. Put copy of video "Poisoning our Children" in every emergency room and doctors office so parents will view it as they are waiting. Received ITPC funds used to promote Greenwood and Franklin no smoking ordinances. You may contact Jane by email at jblessing@johnsonmemorial.org
3. **Dona Bergman**, Director of the City of Evansville EPA, spoke about the City / County Smoking Ordinance; the Evansville-Vanderburgh School Corp's Community Council and it's subcommittees (of which the Asthma Team is one); the Asthma Team provided an Asthma Camp over Spring Break for approximately 18 grade-schoolers, which integrated asthma care & education with other activities; we also had the first ever and very successful "Healthier Evansville" week which encouraged individuals and businesses to "do something healthy" that week and featured the activities on a website. Healthier Evansville week wound up with a well-attended celebration in Garvin Park which included a walk / run event. The refinery in Mt. Vernon held a ribbon cutting to officially open their \$40 million plant improvements which will allow them to refine Ultra Low Sulfur Diesel fuel. This will enable the refinery to stay open as it will now meet federal ULSD requirements and, since Countrymark provides much of the diesel fuel in this area, it should improve air quality as well. Also, the City of Evansville just received the first 1 of 4 hybrid public transit busses that it's purchased. These busses should pay for themselves (the City's portion of their cost) in fuel savings approximately in 4 years, as well as being much cleaner vehicles. You may contact Dona by email at dbergman@evansvillegov.org

InJAC Policy on Adopting Resolutions- Ingrid Ritchey

Resolutions can be an effective way of establishing and circulating policies supported by InJAC. InJAC resolutions should help the Coalition meet the goals and objectives established in its strategic plan. The Environmental Quality is in the process of creating resolutions for School Bus Idling and Smoke Free Environment they would like to present to the group for approval.

Dr. Leickly noted his approval and support for the policy and indicated that policies could be proposed by an individual or a committee.

Debate was sparked regarding the current by-laws and who has voting rights to approve resolutions. Dr. Leickly noted that the intention was to allow everyone to vote except for state employees.

The group will change bylaws to reflect that individual members have full voting rights for all InJAC business. It was recommended that we change Section 5 from "Individual Partner" to "Individual Member." Discussion to allow e-voting will also be considered.

1st motion to approve re-writing the by-laws was given by Janet McCabe, Ingrid Ritchie 2nd, and the motion passed. Dr. Lieckly, Ingrid Ritchie and Janet McCabe will work together to re-write the by-laws.

Below is an excerpt from Article III of the current Bylaws regarding members:

Section 2 Membership Categories

InJAC will have three membership categories:

1. Organizational Members
2. Organizational Partners
3. Individual Partners

Section 3 Organizational Members

Any organization may apply to join InJAC as an Organizational Member. Organizational members must serve on at least one committee. They have full membership rights and can serve on the Board of Directors.

To join, the organization must submit a completed Organizational Member application form developed by InJAC that:

- Provides contact information for the organization;
- Identifies an individual who will represent the organization when voting; and
- Verifies the organization's commitment to helping InJAC fulfill its mission as stated in Article II.

Section 4 Organizational Partners

Any organization may apply to join InJAC as an Organizational Partner instead of an Organizational Member. Organizational Partners must serve on at least one committee and are eligible to vote on committee decisions and to serve as committee chairs. Usually this situation will occur when the organization, such as a state agency, is unwilling or unable to have formal voting rights in the organization.

To join, the organization must submit a completed Organizational Partner application form developed by InJAC that:

- Provides contact information for the organization; and
- Verifies the organization's commitment to helping InJAC fulfill its mission as stated in Article II.

Section 5 Individual Partners

Any individual may apply to join InJAC as an Individual Partner. Individuals Partner must serve on at least one committee and are eligible to vote on committee decisions and to serve as committee chairs. Employees or representatives of Organizational Members and Organizational Partners may join as Individual Partners.

To join, the individual must submit a completed Associate application form developed by InJAC that:

- Provides contact information for the organization; and
- Verifies the individual's commitment to helping InJAC fulfill its mission as stated in Article II.

Section 8 Voting Rights

Only Organizational Members may vote for members of InJAC's Board of Directors or on changes to InJAC's Bylaws or Articles of Incorporation. The member gets only one vote. Each Organizational Member must designate an individual who will represent the Organization Member. That individual may cast a vote at the annual selection of InJAC's Board of Directors as described in Article IV.

Committee Updates:

Data & Surveillance- Report given by Marc Rosenman- Representatives from the data & surveillance group continue to attend meetings of the other groups to build knowledge about future data needs. Dr. Rebecca Podurriel, a resident at Riley Hospital/IU, has contacted the group about conducting an epidemiologic study in Marion County. Medicaid data has recently been made available, which might be helpful in future analyses of statewide data. There will be a meeting of the group here today at 4:00."

Public Education- Report given by Annmarie Thomas- Developing a survey to distribute to hospitals, doctors offices, schools and educators throughout the State via web and paper. Please review the attached survey and contact her at amthomas@iumg.com. with any comments/suggestions.

Children & Youth- Donna Stephens is stepping down from the Chair position due to her expanding responsibilities at Learning Well. Dr. Leickly thanked her for all the time and effort she put in with the group, especially writing the bylaws. Donna indicated she will lead the next meeting and help the new Chair move forward with the group. Next meeting is scheduled for June 28th from 1:30-3:30 in the Myers Conference Room (basement) at ISDH.

Environmental Quality- Report given by Janet McCabe. Improving Kids' Environment and the Indiana Builders Association are administering a survey to people in the renovation/remodeling business to assess their awareness of the impact building activities can have on asthmatics. Results should be available in September. The group is working on a proposal for sanitary rules for School House Rules, Sara Knies has been very helpful obtaining information. You may contact Janet at mccabe@ikecoalition.org

Health Care Providers- Chair (Dr. Donald Trainor) and Co-Chair (Marti Michel) not present, report given by Dr. Ganser. The group has been working on health care provider education with the IU School of Medicine

Other business:

- Lead Safe & Healthy Homes Conference October 24th & 25th at the Martin House in Indianapolis. The conference is broader than just lead poisoning prevention and would like to feature more asthma issues. Janet McCabe asked the group to think about speakers and ideas for presentations. Please contact Janet at mccabe@ikecoalition.org.
- Care Source- A managed health service created in January of 2005 now has over 104,000 members. Care Source is one of 5 agencies that manage Medicaid population in Indiana. Cheryl Bundy can be reached at Cheryl.bundy@caresource.com.
- Ingrid Ritchie suggested that we start discussions on an Asthma Summit Symposium.
- Dr. Leickly asked members to take a look at the Organizational Structure document that was emailed out with meeting reminders to see open positions, and hopefully members will volunteer to fill those positions.

Next InJAC meeting will be at ISDH on September 14, 2006.
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